



<http://ieaweb.org/>



The International Epidemiological Association (IEA) - Western Pacific (W-P)¹ Region and the Australasian Epidemiological Association (AEA), invite applications for the IEA—AEA Exchange Award. The aim of this initiative is to stimulate and support collaboration and exchange between IEA and AEA members in the W-P Region, prioritising exchange between Australia/NZ and lower middle income countries in the Region². Two awards were made in 2015, and the Associations are pleased to be able to offer another round this year.

Two awards will be funded for 2017, each providing up to AU\$2000 (\$1000 contributed by each Association) to stimulate new collaborations or exchanges between AEA and IEA members, or to enhance existing relationships.

Eligibility:

1. Applications can be initiated by IEA or AEA members (including new members), and must involve a member from each Association, with one member based in a country outside of Australia or New Zealand (the main membership base of AEA);
2. The Australia or New Zealand-based applicant must be a current AEA or IEA financial member (preferably, but not necessarily holding a joint AEA-IEA membership);
3. The applicant based in a W-P Region country outside of Australia/NZ must be a current IEA or AEA financial member (including new members);
4. Voting members of the IEA and AEA Councils are not eligible to directly receive funds (but can serve as 'hosts').

Eligible Expenses:

The limited funds available are mainly intended to support or offset travel expenses, but any appropriately justified research-related expenses will be considered. Awarded funds are expected to be spent within one year from receipt of the award.

¹ For a list of the 37 countries of the WHO W-P region, see <http://www.wpro.who.int/countries/en/>

² For a list of LMICs as defined by the World Bank, see http://data.worldbank.org/about/country-and-lending-groups#Lower_middle_income

Selection Process:

Applications will be assessed by a small panel of IEA/AEA members nominated by the AEA Council, including and chaired by the IEA W-P Regional Councillor. IEA/AEA reserves the right not to offer an award in any given year if applications do not justifiably meet selection criteria.

Applications will be judged on the following selection criteria, each considered with approximately equal weight (~20/100 points each):

1. The potential for the proposed exchange to stimulate new IEA-AEA inter-country collaborations in the W-P Region, or enhance existing ones (with preference given to new collaborations);
2. The potential for the proposed exchange to build epidemiologic capacity, and to advance epidemiology, in the W-P Region;
3. The potential for the proposed exchange to advance the career of at least one applicant (this may be through fostering new or existing mentoring relationships [e.g., an early career researcher collaborating with a more established researcher to learn a specific method]);
4. The development of exchanges between Australia/NZ and lower—middle income countries (LMICs) in the W-P region;
5. The applicants' track records relative to opportunity.

Requirements of Award Recipients:

1. Award recipients are required to write a brief report of one to two paragraphs, at the completion of the Award, for inclusion in the IEA and AEA newsletters and websites, summarising the outcomes from the Award;
2. An itemised list of how the awarded funds were spent (for IEA/AEA reporting purposes only, not for public reporting); and
3. Any resulting research outputs (e.g., publications, conference presentations) supported by the Award should acknowledge the financial contribution of the IEA and AEA.

Application Procedure:

Applications must be submitted as one document (e.g., PDF or Word), and must include:

- A completed application form (see below);
- A narrative statement in response to the selection criteria (***maximum two A4 pages in 12 point font***), using the required section headings below:
 - **Overview**: A concise statement of the purpose and expected outcomes of the exchange;
 - **Selection Criteria 1**: How the exchange will stimulate new or enhance existing IEA-AEA inter-country collaborations in the W-P Region;

- Selection Criteria 2: How the exchange will build epidemiologic capacity, and advance epidemiology, in the W-P Region
- Selection Criteria 3: How the proposed exchange will advance the career of at least one applicant;
- Selection Criteria 4 (if applicable): How the proposed exchange will develop exchanges between Australia/NZ and one or more lower middle income countries in the W-P region;
- Selection Criteria 5 does NOT need to be addressed in the narrative statement, as it will be assessed by examination of the brief curriculum vitae for each of the applicants – maximum 5 pages each per CV.
- A letter from the host institution department head (or similar) confirming their agreement to the exchange visit - maximum one A4 page

Please ensure all documents have a minimum 12 point font and 2cm borders and follow the page limits as set out above.

Only electronic applications can be accepted. Applications should be emailed to:

Prof Tony LaMontagne
IEA Regional Counsellor for the Western Pacific
tony.lamontagne@deakin.edu.au

Timeline:

Applications close **Friday 10th March 2017, 5pm AEST (Aust Eastern Standard Time)**
Successful applicants will be notified by **the end of April 2017**.

For further information, please contact:

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IEA/AEA: Western Pacific Region – Exchange Award

Host Organisation details:

Title & Name:

Institutional address:

Tel (including intl and area codes):

Email:

Visitor details:

Title & Name:

Institutional address:

Tel (including intl and area codes):

Email:

Budget request: _____AU\$ (up to AU\$2,000 can be awarded).

Budget/expense details (please list): Please attach quotes where available for relevant expenses (e.g., airfares).

Approval of Department (other relevant unit) Head of Host Institution/Organisation

I/we agree to host the exchange visitor (insert applicant name) as discussed in the attached application

HoD Name:

Signature & Date:

Name of Department & Host Organisation:

Applicant Name:

Signature & Date: